



Haringey Council

Report for:	Environment & Housing Scrutiny Panel 26 th September 2013	Item Number:	13
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Title:	Work programme – development and monitoring
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Report Authorised by:	Cllr Stuart McNamara Chair, Environment & Housing Scrutiny Panel
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Lead Officer:	Martin Bradford, Scrutiny Officer, Strategy & Business Intelligence Martin.bradford@haringey.gov.uk
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Ward(s) affected: All	Report for Key/Non Key Decisions:
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1. Describe the issue under consideration

- 1.1 This is a report to support discussions by the Environment & Housing Scrutiny Panel in updating and monitoring its 2013/14 work programme.

2. Cabinet Member Introduction

- 2.1 Not applicable.

3. Recommendations

- 3.1 The panel are requested to:
- 1) To note the work programme report.
 - 2) Consider upcoming Cabinet decisions relevant to this panel and raise any questions as it sees fit.
 - 3) To agree any updates and confirm the future work programme for the remainder of 2013/14.

4. Other options considered

- 4.1 Not applicable.

5. Background information

- 5.1 The work programme is a fixed item on the agenda of each Environment and Housing Scrutiny Panel meeting to enable members to develop a forward plan of work and to monitor agreed actions.

5.2 This report has been produced to support discussions by the Environment & Housing Scrutiny Panel in updating and monitoring its 2013/14 work programme. This being the first meeting of the panel, an overview of the work programme formulation to date has also been included.

Environment & Housing Scrutiny Panel work programme development

5.3 Members, residents, community groups and officers from both the Council and its partners were consulted as part of the scrutiny work programme development process. As a result, indicative priorities were obtained (Appendix A).

5.4 Following further discussions with senior officers and relevant Cabinet members, the Environment & Housing Scrutiny Panel agreed a number of projects for its work programme for 2013/14 which were subsequently endorsed by Overview & Scrutiny Committee on June 17th 2013. These are summarised below.

Title	Detail
Integrated enforcement	<ul style="list-style-type: none"> ▪ An audit of enforceable functions of both the Council and its partners; ▪ Establish criteria for enforceable actions (for example, public safety, costs, public interest); ▪ Identify how protocols, partnership working, data sharing and information sharing among enforcement services.
Community engagement with planning and licensing process	<ul style="list-style-type: none"> ▪ Provide an assessment of the Statement of Community Involvement (SCI) which is a statutory requirement; ▪ Provide comparative assessments of other SCIs from other authorities that may guide and inform policy and practice locally ▪ Will contribute to the overall Development Management Improvement Programme
Performance of Registered Social Landlords	<ul style="list-style-type: none"> ▪ Progress report on the implementation of recommendations from a previous scrutiny review (February 2012) ▪ Performance of RSLs in respect of repairs and void turnarounds ▪ RSLs communication with tenants regarding impact of welfare changes

Cabinet Member Question and Answer sessions

5.5 Under agreed scrutiny protocols, Cabinet Members will be invited to attend relevant scrutiny panels twice each year to discuss issues within their portfolio area. The format of Cabinet Q and A is not prescribed and can be varied according to local agreement between the Chair and Cabinet member. There is an assumption however, that questions will not be submitted (or answers provided) in advance of panel meetings.

5.6 Cabinet Members whose portfolio area that is covered by the Environment and Housing Scrutiny Panel are:

- Cabinet Member for the Environment
- Cabinet Member for Regeneration and Housing;
- Cabinet Member for Planning and Enforcement.

5.7 Appropriate Cabinet Members have been invited to attend the Environment & Housing Scrutiny Panel and will be scheduled in to the forward plan (section 6).

Budget Scrutiny

5.8 The budget is scrutinised by each Scrutiny Review Panel in their respective areas and subsequent reports produced from their deliberations go to the Overview & Scrutiny Committee for approval. The areas of the budget which are not covered by the scrutiny panels shall also be considered by the main Overview & Scrutiny Committee. As per protocol, the Vice Chair of the Overview & Scrutiny Committee shall be responsible for the co-ordination of the Budget Scrutiny process.

5.9 To allow the OSC to scrutinise the budget in advance of it formally being set and convey those recommendations to the Cabinet, the following timescale is suggested:

26th June 2013	Government Spending Review
26th September 2013	Financial Planning (Budget) Monitoring: Cabinet 10 th September 2013 Budget monitoring of areas under the Environment and Housing Scrutiny Panel will take place at the next meeting
December 2013	Draft Medium Term Financial Plan released
2nd December 2013	EHSP to scrutinise MTFP and any budget saving identified in its area of responsibility. Cabinet Members / Snr. officers attend to respond to panel questions
Dec 2013- Jan 2014	Formulation of reports with recommendations by Scrutiny Officers
23rd January 2014	Final Budget Scrutiny Report approved by OSC
11th February	OSC recommendations from the Budget Scrutiny process, ratified by the OSC, referred to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/ proposals made by the OSC in relation to the budget.
26th February	Budget setting at Full Council

Performance Monitoring

5.10 A Corporate Performance report is presented to Cabinet in July and it is expected that this will also be considered by relevant panels at the next available meeting in September.

Standing items

5.11 There are also a number of standing items for the agenda of scrutiny panels which will feature on all agendas:

- Feedback from area chairs: opportunity for Chairs of Area Committee to relay issues of concern to the panel;
- Work programming - monitoring and development.

Cabinet Forward Plan

5.12 In considering its future work plan, the Environment and Housing Scrutiny Panel may wish to consider or note the Forward Plan (future decisions taken by the Cabinet). Items or decisions to be taken by Cabinet which may be of relevance to the panel are given below.

Cabinet Date	Item - decision	
28/11/13	Housing Investment and Estate Renewal Strategy	The report sets out housing investment, Haringey Decent Homes and Council new build properties and a range of housing renewal and regeneration opportunities
	Site Allocations DPD Consultation Draft (Reg18)	The report seeks approval of the first stage public consultation on statutory Development Plan Document allocating significant development sites in the Borough
13/12/13	Waiver of Contract Standing Orders for Housing Related Support	The report seeks agreement to the waiving of contract standing orders in order that a contract extension can be awarded for Housing Related Support
17/12/13	Financial Planning 2014/15 -2016/17	To set out financial strategy issues for the three year planning period and to update on the process for setting the budget for 2014/15.
	Financial (Budget) Monitoring	Monitoring report on forecast spend against budget and consideration of any proposed budget virements
	Quarter 2 Performance Assessment 2013/14	To provide a quarterly self-assessment of the Council's performance against the Council's priorities and other major responsibilities
	Management Arrangements for the Housing Service	Adjustments to the management of Community Housing Services and Homes for Haringey and to the service and functional responsibilities of the two organisations
	Leaseholder Recharges for Improvement Works	This report recommends a new policy for recharging leaseholders for works that are fully or part-funded by grants from government, energy suppliers and other organisations.

	Proposed Additional HMO Licensing Scheme for Tottenham	This report recommends that Licensing powers under Housing Act 2004 are extended to cover smaller HMOs through the designation of an Additional HMO Licensing Scheme in 5 Wards within Tottenham
	Finsbury Park Outdoor Events Policy	To approve a revised policy for the control and management of events in Finsbury Park, including agreement to a revised charging policy
	Play Streets Report	To ask Members to approve the formal adoption of the Play Streets scheme on Borough roads
	Borough Tree Strategy 2014 - 2018	To ask Members to approve a revised Tree strategy for the borough. The tree strategy sets out how trees in the borough will be protected, managed and tree stock renewed over the next four years.
	Parks, Plant Machinery and Equipment Procurement	To ask Members to approve the award of contract for the replacement and upgrading of current parks equipment, plant machinery and their maintenance and repair.

6. Environment and Housing Scrutiny Panel – forward plan

6.1 The forward plan for the Environment and Housing Scrutiny Panel is as set out below.

Date	Meeting	Item and lead officers
7/11/13 (10.00-16.30)	Evidence gathering	<p>Strategic Enforcement (sessions 1 & 2)</p> <ul style="list-style-type: none"> • Environmental health • Pollution • Licensing • Noise control • Trading Standards • Traffic Management • ASB • Parks • Building Control
19/11/13 (18.30)	Panel Meeting	<p><u>Community Engagement with Planning</u></p> <ul style="list-style-type: none"> - Scoping Report (Martin Bradford) - Haringey Statement of Community Involvement (Ransford Stewart, Planning Service) <p><u>Strategic Enforcement (Martin Bradford)</u></p> <p>Update on work (Survey analysis)</p>

		<p><u>Performance Monitoring</u> Carry over item from 26/9</p> <p><u>Update report from 26th September</u> Future of Waste Management Group, Environment Champions, Reporting APP, Waste Contamination Policy (Stephen McDonnell/ Mike McNicholas).</p> <p><u>Voluntary Sector update</u> Ground-works(Sandra Hoiz)</p>		
28/11/13 (14.00)	Evidence gathering	<p><u>Strategic Enforcement (session 3)</u></p> <table border="0"> <tr> <td> <ul style="list-style-type: none"> • Planning Enforcement • Revenues & Benefits Licensing </td> <td> <ul style="list-style-type: none"> • Council Tax, HB investigations • Neighbourhood Action Team </td> </tr> </table>	<ul style="list-style-type: none"> • Planning Enforcement • Revenues & Benefits Licensing 	<ul style="list-style-type: none"> • Council Tax, HB investigations • Neighbourhood Action Team
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2/12/13 (18.30)	Panel Meeting	<p><u>Budget Scrutiny</u> Consideration of proposals (savings) arising from MTFP All service leads and finance</p>		
3/12/13 (14.00-20.30)	Evidence gathering	<p><u>Strategic Enforcement (Sessions 5 & 6)</u> Private Sector Housing (licensing) Homes for Haringey</p>		
10/12/13 (18.30)	Evidence gathering	<p><u>Strategic Enforcement (Session 7)</u> Corporate: Audit and Risk Management Information Governance IT</p>		
12/12/13 (18.30)	Evidence gathering	<p><u>Strategic Enforcement (Session 8)</u> Other Local Authorities tbc Specialist agencies tbc</p>		
28/01/14	Panel Meeting	<p><u>Cabinet Q & A</u> Cllr Ejiofor – Cabinet Member for Planning and Enforcement</p> <p><u>Strategic Enforcement Update</u> Work completed – preliminary recommendations</p> <p><u>Partnership Agreement</u> To comment on the proposed agreement between the Council and Registered Housing Providers.</p> <p><u>Environment Group</u> Trust for Conservation Volunteers TBC</p>		
24/02/14	Panel Meeting	<p><u>Cabinet Q & A</u> Cllr Bevan – Cabinet Member for Environment</p> <p><u>Parking in Tottenham</u></p>		

		Update on previous report <u>Environment Group</u> TBC
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To schedule 2014:

1) Evidence gathering for enforcement

- (a) public meeting
- (b) round table - conclusions

2) Evidence gathering for Community engagement with planning:

- (a) Other Local Authorities
- (b) Consultees and community groups

3) Evidence gathering with Registered Housing Providers

Appendix A – Suggested priorities for the Environmental and Housing Scrutiny Panel from the on-line survey



